

# PTA Meeting Minutes

## 17th May 2023

1. Welcome
2. Present - Mrs.Clark, Ali Fordham, Eva Delaney and Jonah Sutch
3. Apologies - Sam Bradish, Zoe
4. Treasurers Report - Jonah has sent the report to Mrs.Clark. All looks good, however we are still waiting for cheque to be banked.
5. New Member: Zoe (Yr 1 parent) has joined our PTA Team. We have asked Jonah to check to see how easy it is to change our roles within the charity and add Zoe on as a member of the PTA. We will change roles, i.e. Ali will be Chair, Eva will be Vice chair and Zoe would be the secretary.
6. Summer Fair
  - Although there were a few thoughts on whether the fair worked last year, ultimately everyone agreed that it was a well run fair with many different stall to keep parents and children occupied.
  - This year Mrs.Clark will allow various businesses to advertise on our school fencer the week before the fair (£50 per banner), but only 'clean' banners.
  - Estate agent has got 25 boards to spread around the village
  - This year we will provide teas and coffees close to the drinks tent as well as soft drinks & water.
  - Food numbers are below and we are contacting Aldi to ask if we can do a bulk order ahead of the fair
    - 200 Burgers
    - 200 Sausages
    - 200 Burger Buns
    - 100 - 200 cheese slices (only for hamburgers)
    - 200 Hot dog buns
  - We are ordering different prizes for all the stalls/tombola and lucky dip to avoid getting sweets at every stall
  - We are not doing any programmes this year as it is not cost effective and takes a lot of people to distribute throughout the village.
  - We have to remember to get the raffle tickets sorted out in time as well as announcing the winners during the school fair.
  - We are doing a Bake Off again. Children bring in their homemade bakes before the fair starts (delivered to school before 11am). They will be judged and then the winner will also be announced on the day.
  - We have 3 bouncy castles lined up and will charge £4 for a wristband which will give the children unlimited access to all 3 castles.
  - Face Paint Stall: we need to ask parents in advance for experienced face painters to run the stall as it was a very popular stall last year.
  - We will ask the year 1 class to run the uniform stall this year as well as the hook a duck game.
  - We want to place all the stalls selling food together, but make sure the cake stall has a gazebo.
7. Confirmed so far are;
  - Excel display
  - Compere + DJ

8. To be confirmed;

- Possible Jiu Jitsu Display
- Rock Steady Band
- Juan Drown?

9. Sort out a card reader. iZettle?

10. Mrs. Clark has requested if the PTA could possibly source items for the playground for themed play, like:

- Tarpaulins
- Clothes (dressing up)
- Drain Pipes
- Scooters

11. Publicise PTA Events on notice board. Perhaps create a bubble graph to show how much we are raising?  
PTA will be present at Nursery and Reception intake to ensure parents are aware they need to help.

12. Next PTA meeting is set for Wednesday 14th June at 8pm