



## Minutes of PTA Meeting 9<sup>th</sup> January 2018 7.30pm

**Present:** Mr Rose, Natalie West (Chair), Sian Bull (Treasurer), Katherine Busbridge (Secretary)

**Apologies:** Kathy Whayman (Vice-Chair)

**No amends to previous minutes**

### **AGENDA ITEMS:**

#### **1. Actions from previous meetings:**

- dBs Certificates – (Kathy Whayman)

#### **2. Head Teachers Report:**

- 12<sup>th</sup> March, 3.30-5.30pm-a Safeguarding course, level 1, is open to volunteer parents and the PTA
- Mr Rose has a meeting with the IT support team on 10<sup>th</sup> Jan to draft a 5 years support plan, giving him a clearer idea of what funds are needed from the PTA
- The way to register for nursery has changed and is no longer done on line through a central point. Instead, parents must approach each nursery school and apply directly. Mr Rose would like to use the PTA school Facebook page to share details of the “Stay & Play” sessions.
- There will be a special parent’s session after the Easter break for a “Mindfulness Workshop”

#### **3. Treasurer’s Report:**

- Please see attached Treasurers Report
- There is just over £12,000 in the account with £9,000 committed funds. The uncommitted funds total £3,441.90
- The PTA are still waiting for some invoices from the school
- Moving forward the PTA will pay the school an annual fee of £50 for the use of Gateway rather than being invoiced separately each time
- The Charity Commissions returns have been done and the officers need to be updated to include Kathy.

#### **4. 200 Club**

- **December Draw** (postponed due to bad weather):
  - #3 Reggie c/o Natalie Mackrell- £100
- **January Draw:**
  - #147 Bev King - £20
  - #77 Caroline Kawandami - £10
  - #144 Sarah Rowland- bonus #25

#### **5. Upcoming Events for 2018**

- **PTA Spring Crafts After-School Clubs**
  - Tuesday 13<sup>th</sup> March 3.15-4.00pm – Juniors
  - Thursday 15<sup>th</sup> March 3.15-4.00pm – Infants
  - £1 charge and all materials provided with a drink and snack
- **Spring Fair** – Friday 23<sup>rd</sup> March, 3.00-5.00pm
- **Spring Disco** – Friday 27<sup>th</sup> April [**Note:** Juniors to be warned that if they make a lot of mess their next disco will be cancelled]

- **Summer Disco** – Friday 15<sup>th</sup> June
- **Summer Carnival** – Saturday 30<sup>th</sup> June
  - Sponsorship/grants will be sought for a silent roller disco costing £2,250
- **Autumn Disco** – Friday 26<sup>th</sup> October

## 5. AOB

- Pamper Evening – Heads Blog will request a volunteer to organise the Pamper Evening with the support of the PTA
- Muddy area in infants' playground – putting artificial grass down in this area will cost a lot of money and there are other priorities now. If enough money is raised a solution will be considered
- PTA shed – there is a leak and a dehumidifier is needed to get rid of the damp
- Skip hire – the office will arrange for the school skip to be collected and a new one delivered for the PTA to use at a cost of £252
- The date for the Arts Festival has not been set yet, it may work to have the Arts Festival during school hours on Friday 29<sup>th</sup>, so the stage costs can be split with the Summer Carnival. It was noted that someone would have to camp at the school because of the stage set

## Actions:

- PTA leaflet and 200 club leaflet needs to be updated - **Katherine**

**Meeting closed at 8.40 pm**

**Minutes prepared by Katherine Busbridge**

**Next Meeting: Tuesday 6<sup>th</sup> February 2018**