



**Minutes of PTA Meeting**  
**Wednesday 12<sup>th</sup> July 2017**  
**7.30pm**

**Present:** Natalie West (Chair), Sian Bull (Treasurer), Katherine Busbridge (Secretary)

**Apologies:** Mr Rose, Sarah Kerr, Kathy Whayman

**No amends to previous minutes**

**AGENDA ITEMS:**

**1. Actions from previous meetings:**

- Confirmation from teachers regarding the use of next year's PTA contribution to each class – **Mr Rose/Mrs Clarke – TBC as Mr Rose was unable to attend the meeting**
- dBs Certificates – **Kathy Whayman, Sarah Kerr– TBC as Kathy and Sarah were unable to attend the meeting**

**2. Head Teachers Report:**

- No report as Mr Rose was unable to attend the meeting

**3. Treasurer's Report:**

- Please see attached Treasurers Report
- £7,600 uncommitted funds
- £1500 to be banked

**4. 200 Club ticket draw**

- This month Victoria Hunt was the lucky winner of £50 – Congratulations Victoria!

**5. AOB**

- Natalie will find out the costs of purchasing a popcorn and/or slush machine before a decision is made
- The key to the PTA shed is to be signed in/out at the office to safeguard stock and ensure care of property
- Sian to issue a refund of £20 to Amy Holywell for the Summer Carnival (cost of stall) as she was unable to attend due to family illness
- St Marks is borrowing the beer tent and blow up arch

• **Events for 2017/2018**

- 3 discos to be varied and prizes to be reintroduced
- Silver Smarties
- 3 x fairs – Winter Wonderland (18<sup>th</sup> November0, Spring Fair (date BC), Summer Carnival (25<sup>th</sup> June)
- 2 x Quiz nights
- Kids on the catwalk will be cancelled as too close to the beginning of term
- The firework display will be cancelled due to cost
- An annual beer license will be purchased to cover all events – Sian is applying for this

- **Workshops**
- It was proposed that some of the funds raised by the PTA were used for a series or one-off workshops for the whole school to participate in at no charge. Workshop ideas were drama, performance, Tai Kwon Do, Crafts, Dancing, Science

**Actions:**

- Confirmation from teachers regarding the use of next year's PTA contribution to each class  
– **Mr Rose/Mrs Clarke**
- dBs Certificates – **Kathy Whayman, Sarah Kerr**
- Cost of popcorn/slush machine – **Natalie**
- Application for annual beer license - **Sian**

**Meeting closed at 9.00 pm**

**Minutes prepared by Katherine Busbridge**

**Next Meeting:** Wednesday 13<sup>th</sup> September 2017– 7.30pm